



JOB DESCRIPTION

IDENTIFICATION	
Job Title	Curriculum Development Coordinator
Reporting To	Regional Health Workforce Technical Lead
Project	Learning for Life Programme: Building a Resilient and Responsive Health Workforce in Africa
Duration of Contract	Two years (renewable)
Duty Station	Nairobi, Amref International University

1.0 ABOUT AMREF INTERNATIONAL UNIVERSITY

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organisation; currently implementing more than 180 programmes, reaching more than 40 million people across 35 African countries; and a staff complement of over 2,000. Headquartered in Nairobi, Kenya, Amref Health Africa has offices in ten countries in Africa – Burkina Faso, Ethiopia, Guinea (Conakry), Kenya, Malawi, Senegal, South Sudan, Tanzania, Uganda and Zambia. An additional eleven advocacy and fundraising offices are located in Europe and North America.

Amref International University (AmIU) was founded in 2017 as a premier Pan-African institution specializing in health sciences and operates as an affiliate of Amref Health Africa. Leveraging the extensive expertise and legacy of Amref Health Africa, renowned for over 60 years of pioneering public and community health initiatives across more than 30 African nations, AmIU is dedicated to advancing education, research, and outreach in health sciences. With a core focus on promotive, preventive, rehabilitative, and palliative healthcare, the university offers a comprehensive range of academic programmes, including postgraduate, undergraduate, higher diploma, diploma, and certificate courses, alongside Continuing Professional Development (CPD) courses tailored to equip healthcare professionals for diverse roles within the health sector.

2.0 ABOUT THE ROLE

The Learning for Life (L4L): Building a Resilient and Responsive Health Workforce in Africa programme which sits within the Institute of Capacity Development (ICD), is a 4-year programme in partnership with the Mastercard Foundation that will be implemented in Kenya, Senegal and Zambia during this first phase. The estimated ratio of health workers per population in Africa is 11.2 workers per 10,000 people, far below the World Health Organisation (WHO) recommended ratio of 44.5. It is estimated that the global shortage of health workers will increase from 12 to 18 million by 2030 – which translates to a shortage of six million health workers. Africa also has the world’s fastest growing population, which presents governments and policy makers with opportunities and challenges to ensure sufficient livelihood opportunities for its young population. To address these challenges and accelerate the current Universal Health Coverage (UHC) gains, Amref is implementing this innovative, multi-country, multi-million-dollar programme with the ultimate aim of contributing to increased and sustainable job creation within primary health care (PHC) sectors across Africa. The programme is a part of the [Africa Higher Education Health Collaborative \(HC\)](#).

The Curriculum Development Coordinator will coordinate the development of a responsive curriculum across the three pillars of the programme: Health Employment, Health Entrepreneurship and Health Ecosystem. S/he will support stakeholders and implementing partners from the three implementing countries (Kenya, Zambia, and Senegal) to design curricula that match context-specific training needs. S/he

will foster positive collaborative working relationships in a multi-stakeholder program to optimize the use of existing and emerging resources for the program's success. In addition, s/he will document feedback from program beneficiaries and iteratively incorporating it in subsequent curriculum reviews. Further, s/he shall strengthen the partner institution's curriculum development skills.

3.0 ABOUT YOU

You are a dynamic and innovative individual with a passion for educational development and curriculum design, driving forward-thinking initiatives. Your unique blend of creativity, strategic thinking, and educational expertise enhances curriculum offerings. You thrive in collaborative environments, introducing fresh perspectives and innovative approaches to curriculum design and implementation. With strong project management skills, you adapt seamlessly to evolving educational needs and are dedicated to fostering innovation to shape impactful learning experiences.

4.0 PRINCIPAL RESPONSIBILITIES

Technical support

- Develop activity plans and financial plans
- Develop, adapt and review curricula limited to TNA skills gaps
- Provide technical support to the health workforce specialist and the Training Coordinator
- Developing assessment tools and strategies for assessing curriculum implementation.; Monitor curriculum rollout
- Liaising with relevant regulatory bodies and implementing countries/partners to ensure training curricula are approved
- Strengthen curriculum development skills among partners.
- Networking with more stakeholders to strengthen the delivery of impactful training through the developed and or adapted curricula

Quality Assurance

- Apply evidence-based practices in curriculum development
- Match curricula with training needs
- Developing tools for curriculum evaluation; Develop relevant guidelines for TOTs/facilitators on curriculum implementation
- Document any emerging best practices from curricula rollout
- Curate various curricula as per the local regulatory standards
- Mentorship and Coaching (support supervision) of curricula implementers

Planning, Coordination and Implementation

- Maintain quality and timely programme implementation
- Participate in establishing training needs to inform curriculum development.
- Schedule curriculum development meetings with relevant stakeholders
- Ensure timely preparation for multi-stakeholder engagements
- Support Curriculum development budget Monitoring and Control; Participate in the development of monitoring and evaluation tools
- Obtain feedback from end-users and other stakeholders
- Participate in implementation research

Advocacy

- Presenting/disseminating project findings to relevant stakeholders

Marketing

- Support branding of various courses being offered in the programme

5.0 EDUCATION, EXPERIENCE AND ABILITIES

Education and Experience

- A master's degree in health sciences, public health, health administration, health workforce, health economics, or other relevant fields. A BSc graduate in a health-related field, including Health Social Sciences
- Registered with relevant regulatory bodies
- At least five (5) years of experience in health development projects which involve HRH training
- A minimum of five (5) years of experience in curriculum development in a recognized tertiary training institution

Knowledge, Skills and Competencies

- Facilitation, Teaching, Presentation and communication skills, Fluent in English and relevant National language
- Interpersonal, problem-solving skills and Advocacy Skills
- Report writing skills
- Leadership, Project management and Stakeholder management skills
- Essential ICT skills
- Training resources development

HOW TO APPLY

Interested? Please visit our website <https://amref.org/vacancies/> to make your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit your application. Your application should include a cover letter detailing why you are the best fit for this position and your CV with relevant skills and experience. **Closing date will be 31st July 2024. Please note that applications will be reviewed on a rolling basis, and early submissions are encouraged.** Only shortlisted candidates will be contacted.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although Amref may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly also note that official emails from Amref Health Africa will arrive from an @amref.org address.

Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.