

VACANCY ANNOUNCEMENT

BACKGROUND:

Amref Health Africa – Tanzania is an independent, non-profit, non-governmental organization (NGO) whose mission is “to improve the health of people by partnering with and empowering communities and strengthening health systems”. Amref Health Africa-Tanzania is largely supported by Multilateral, Bilateral, and National donors, implementing several programmes including HIV/AIDS/TB/Malaria, Reproductive, Maternal, Newborn, and Child Health, Water and sanitation, and clinical outreach.

Amref Health Africa – Tanzania with funding support from MasterCard Foundation, and Technical Assistance from Africa CDC implements the Phase II Saving Lives and Livelihood project to support the country's transitions from the COVID-19 emergency response to routine vaccination efforts, emphasizing the need to protect high-risk populations and youth and prepare for future emergencies. Service delivery will involve integrating COVID-19 vaccination with routine immunization services through existing healthcare channels and ensuring trained staff at Primary Health Centers. Key timelines include immediate implementation to reach zero-dose children, ongoing support for priority groups, and milestone evaluations at regular intervals to track progress. With the above background, Amref Health Africa Tanzania has the following vacancy:

Job Title:	Field Support Volunteer/Intern (2)
Unit Directorate/Unit:	SLL Project
Reports to:	Region Project Officer
Duty Station:	Njombe (1) and Zanzibar (1)

Job Summary

This position will support the regional project officer to coordinate and deliver integrated immunization services including COVID-19 vaccine uptake in targeted project regions. The Field Support Staff will provide overall assistance to the Region Project Officer in the district/sub-office and to the respective District Immunization and Vaccine Officer. Field Support staff will work closely, sit in the assigned region, and coordinate all data and reporting activities.

Specific Duties and Responsibilities

- Assist the Region Project Officer in the execution of daily vaccination activities in health facilities and communities
- Coordinate filling and submission of payment forms to the Region Project Officer timely
- Assist with routine data collection from health facilities and submission to R/DIVO
- Assist with daily data validation/verification with guidance from R/DIVO and Region Project Officer

- Conduct site visits to health facilities for data verification and validation with guidance from R/DIVO and the Region Project Officer
- Assist R/DIVO in monitoring the availability of vaccine stock and monitoring tools in health facilities in the respective district
- Follow up with health facilities and outreach teams to ensure timely data entry into the immunization database (VIMS and Chanjo COVID)
- Assist R/DIVO in monitoring the processing of data entry into immunization databases for the individuals vaccinated
- Provide daily feedback on assigned duties to R/DIVO and weekly to R/DMO with guidance from the Region Project Officer
- Assist in monitoring daily performance of health facilities as per assigned target and conduct site visits to health facilities with poor performance for support and mitigation measures
- Collaborate with the health facility in-charge, outreach team leader or vaccinators for timely data submission to Region Project Officer for verification and reporting to donor
- Provide inputs in preparations of weekly reports
- Participate on daily and weekly project progress review meeting with the project team and R/CHMTs.

Qualifications, Experience & Skills required:

- Diploma, Advance Diploma in health informatics, Computer science, Social sciences or Statistics. Degree holders will have an advantage
- Ability to work under pressure
- Familiarity with the health system at sub-national level
- Computer skills specifically with Ms Excel, Ms Access and PowerPoint applications.
- Good interpersonal and people management skills-a team player and builder.
- Good command of English and Swahili language will be an added advantage

HOW TO APPLY: -

If you meet the criteria given above and are interested in the vacancies, please visit Amref's website <https://amref.org/vacancies> / Amref will conduct interviews at Dar es Salaam Offices to select qualified candidates. To be considered, your application must be received by 16:30 Hours on December 28, 2024.

1. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy
2. "Amref Health Africa is committed to the principles of safeguarding in the workplace and will not tolerate any form of abuse, wherever it occurs or whoever is responsible"

3. Any Applicant attempting or communicating to the Amref Health Africa Management or Staff through phone calls, SMS, text emails and other means will automatically be disqualified from this opportunity. All communications should be channelled to the provided official correspondence email above
4. Amref Health Africa –Tanzania regrets that only short-listed candidates will be contacted.